

ORDER FORM

All the booth formulas include **for two people per company**:

1. An equipped booth.
2. A pre-programmed and individual meeting schedule.
3. The participants' catalogue containing all the corporate presentations.
4. The opening of your member space on our website.
5. The logistic support of our team before and during the event.
6. Your corporate presentation published in the technical catalogue.
7. The networking lunch on November 27th & 28th 2019 with all the participants. (max 2 people per company, €30 excl. VAT for any additional people)
8. The networking evening on November 28th 2019 with all the participants. (max 2 people per company, €50 excl. VAT for any additional people).
9. Free access to the coffee break area conducive to informal contacts and to the conferences.
10. The liege port visit organized on November 28th 2019 pm.

SUPPLIERS REGISTRATION	Unit price excl. VAT	Quantity	Total
1. BOOTH FORMULAS (mandatory)			
<input type="checkbox"/> 6 sqm booth formula: Flag sign, 1 lighting track with 3 spots, 1 table, 4 chairs, 1 power socket, 1 brochure display, 1 bin, carpet.	€1700		
<input type="checkbox"/> 9 sqm booth formula: Flag sign, 1 lighting track with 3 spots, 1 table, 4 chaises, 1 power socket, 1 brochure display, 1 bin, carpet	€2300		
<input type="checkbox"/> 12 sqm formula: Flag sign, 2 lighting tracks with 3 spots, 2 tables, 8 chairs, 2 power sockets, 1 brochure display, 1 bin, carpet.	€2900		
<input type="checkbox"/> 18 sqm formula: Flag sign, 2 lighting tracks with 3 spots, 2 tables, 8 chairs, 2 power sockets, 1 brochure display, 1 bin, carpet.	€3800		
2. CO-PARTICIPATION			
Please fill out a separate registration form for any additional company. A co-partner company participates together with a different company on the same booth. Booth mandatory. The option does not include an additional participant for the co-partner. All the meetings will be gathered on the same meeting schedule.			
Registration fee per additional company	€200		
3. PARTICIPANT AND SCHEDULE			
<input type="checkbox"/> Additional participant The option includes the access to the event, to the conferences and to the coffee area (it does not include any meeting schedule).	€150		
<input type="checkbox"/> Additional meeting schedule Up to 23 additional meetings. This pack includes the additional participant.	€750		
4. OPTIMIZE YOUR BOOTH			
<input type="checkbox"/> 55-inches led screen with a support	€700		
<input type="checkbox"/> 1 sqm secured room	€250		
<input type="checkbox"/> 1 reception desk and 2 tall stools	€250		
<input type="checkbox"/> 1 Set of coffee table and 3 lounge armchairs	€350		
<input type="checkbox"/> 1 Set of snack table and 3 stools	€250		

5. COMMUNICATION				
<input type="checkbox"/> Pack of 10 invitations for your clients Get a promotional code to invite 10 companies. This code includes: free registration as a visitor, the access to Riverdating, the lunches on November 27 th & 28 th , and the access to the conferences and coffee area.		€250		
<input type="checkbox"/> Excel® file of the registered participants mailed to you after the event.		€300		
<input type="checkbox"/> Media option: insert the links of documents available online (brochures, images, videos, ...)		€150		
<input type="checkbox"/> Your logo: your logo on the online catalogue.		€150		
<input type="checkbox"/> Front colour ad for the usb catalogue and following your corporate presentation. Please send it to us together with your registration form in 300 dpi resolution. (Format: *.pdf).		€150		
<input type="checkbox"/> Package of the 3 advertising options		€450- €350		
<input type="checkbox"/> Additional networking lunch (from the 3rd participant)		€30		
<input type="checkbox"/> Additional networking evening (from the 3rd participant)		€50		
<p style="text-align: right;">VAT NUMBER (mandatory*):</p> <p>* 20 % VAT applicable in case your company is located in France. According to European tax legislation no VAT is applicable for foreign companies, where the latter are liable for VAT in their own country. To be exempt from VAT you must notify your VAT number.</p>			TOTAL excl VAT.	
			VAT 20 %	
			TOTAL incl. VAT:	
<p>DOWN PAYMENT: 60% of the full cost (incl. VAT) of the booking is required to secure your registration. Bank details: PROXIMUM s.a.r.l. – IBAN: FR76 3005 6006 4306 4332 4153 439 BALANCE to be paid by before October 28th 2019.</p>				

GENERAL TERMS AND CONDITIONS OF SALE

- **Art.1. Organization, date and venue:** The business event RIVERDATING 2019 is organized by PROXIMUM s.a.r.l. and les Voies Navigables de France. It will take place at the Exhibition centre, Strasbourg, France on November 27th & 28th 2019. In the event of circumstances beyond his control (referred to as force majeure), the organizer may choose to change the dates or the venue of this event or cancel it after notifying the participants.
- **Art.2. Registration:** Your RIVERDATING 2019 registration will only be effective upon acceptance by the organizer.
- **Art.3. Cancellation:** Less than 6 validated meetings: any participant may ask - till two working days before the event - to organise the meetings on one day. In this case we grantee a 40% discount on the registration fee (options excluded). Less than 3 validated meetings: any participant may cancel, respecting the above mentioned deadline. In this case the registration fees will be refunded (excl. options).
- **Art.4. Catalogue:** All participants must pay their deposit (60% of the total amount) before the opening of the technical catalogue, in order to have their corporate presentation published in this catalogue.
- **Art.5. Limit of liability:** PROXIMUM as the organizer is bound only by a best efforts obligation.
- **Art.6. Exhibition of equipment:** no materials shall be exhibited by the participants outside or above their allocated booth.
- **Art.7. Booth maintenance:** Each participant commits to assure the maintenance of his booth during its use and should be present on it during the event.
- **Art.8. Insurance:** Each participant will have to provide a proof of insurance covering its legal liability and all damages for which the participant may be held responsible, such as: theft, fire, deterioration, damage or destruction of any equipment or installation. Reciprocally, all participants and their insurers waive all claims against PROXIMUM, les Voies Navigables de France and its insurers.
- **Art.9. Advertising:** Subsequent to the acceptance of the registration, the organizer authorizes each participant to mention the following sentence on its sales and advertising correspondence: "Participant of RIVERDATING 2019, Liege congress centre on November 27th & 28th 2019". Likewise, each participant authorizes PROXIMUM and Les Voies Navigables de France to communicate about his/her attendance to this business event. After acceptance by the organizer, any participant authorizes Proximum to forward its contact details to the organizing partners.

- **Art.10. Confidentiality:** In accordance with the French Data Protection Law of January 6th 1978, all people providing personal information have the right to access, correct and delete this data.
- **Art.11. Jurisdiction clause:** in the event of a dispute, the jurisdiction of Nanterre - France has sole competence.
- **Art.12. Clause on the right of publicity:** During the event, a photo and video device will be covering the event in order to create a film and a photo album which could be used in promotional purposes (film-making, usage of photos in the creation of communication documents, website animation...) within the national territory, for a period of 3 years from the moment of the event.
Hence, the participants to RIVERDATING entitle PROXIMUM Group and its organizing partners, upon registration to the event, to use their image exclusively within the field of promotion of the events organised by PROXIMUM Group.
- **Art.13. Email management:** By registering to an event, each participant authorises Proximum Group to use its email address(es), for dispatching information regarding the event subject of the registration on the one hand, and promotion of other events organized by PROXIMUM in connection with the event object to registration on the other. These details may also be transmitted to the organizing partners. This information will allow to:
 - inform the participants to upcoming events and receiving information by email;
 - manage the monitoring of his file;
 - personalize the communication including sending newsletters, special offers and special emails within the communication framework of the event;
 Moreover, Proximum Group reiterates that if the participant changes his mind and no longer wishes to receive certain categories of emails, he can at any moment contact us in order to keep us informed about these mailings.

By returning the signed order form, you confirm to acknowledge and accept the General Terms and Conditions of Sale mentioned above.

DATE AND PLACE :

SIGNATURE :

COMPANY STAMP :



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